

Risk Assessment – General Field Site Forest Education Foundation

Risk ratings given with control strategy in place (L= Likelihood, C= Consequences, R=Risk level)

No	Hazard	L	C	R	Control strategy
1	Uneven and irregular terrain, branches or tree roots on ground (leading to slips/trips/falls)	B	1	B1	<ul style="list-style-type: none"> • Students supervised by school staff at all times • Advise schools prior to excursion of the need to wear appropriate footwear and clothing for site/activities • Alert group to potential hazards and advise not to run or carry sticks • Tell group to move with care and maintain awareness of slippery surfaces, especially logs • If conditions too wet/slippery, group remain on established trails. • First Aid kit carried by FEF staff and teacher at all times
2	Travel and movement on public roads	C	1	C1	<ul style="list-style-type: none"> • Students supervised when crossing/walking along roads • Students told to stay on left of road in highly visible location
3	Snake bites	A	2	A2	<ul style="list-style-type: none"> • Advise schools prior to excursion of the need to wear appropriate footwear and clothing for site/activities • Inform the school and students of potential snake hazards on arrival to site • Tell students to look carefully before putting hands under rocks, into logs or into dense vegetation • FEF staff are first aid trained and carry compression bandage for initial treatment of snake bite

4	Other bites/stings (and possible allergic reaction)	A	1	A1	<ul style="list-style-type: none"> • Advise schools prior to excursion of the need to wear appropriate footwear and clothing for site/activities • Inform the school and students of potential bites and sting hazards on arrival to site • School to complete Excursion Acknowledgement form prior to excursion, providing information on all known allergies • Teacher to inform FEF teachers of any students with known allergies on arrival to site • FEF to maintain awareness of the presence of ants/bees/wasp nests at all times • Tell students to look carefully before putting hands under rocks, into logs or into dense vegetation • FEF staff are first aid trained and carry bite relief cream for minor bite treatment • Teachers required to carry First Aid kit, including EpiPen at all times and notified of this prior to excursion
5	Sunburn	A	1	A1	<ul style="list-style-type: none"> • Teachers/students advised to bring sunscreen and follow Cancer Council recommendations • Seek shade where possible to avoid extended exposure
6	Dehydration	A	1	A1	<ul style="list-style-type: none"> • Teachers/students advised to bring ample water for the field trip • Regular stops during the day for breaks
7	Weather/Environmental hazards (e.g.limb fall)	A	3	A3	<ul style="list-style-type: none"> • Route paths and stops checked for hazardous limbs, especially after storm events • Alternative routes/sites used if necessary • Group not taken to forest area if bushwalkers/strong wind/severe weather warnings broadcast
8	General illness/over exertion	A	1	A1	<ul style="list-style-type: none"> • Schools/students are advised of the likelihood of strenuous activity and told to match pace accordingly • Ongoing awareness of student/adult wellbeing – program adjusted as necessary

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Review Quarterly

9	Pre-existing medical condition	B	1	B1	<ul style="list-style-type: none"> Schools/students are advised of the likelihood of strenuous activity and to carry any appropriate medications and self-administer when required School to provide list and inform FEF teachers of any students with pre-existing medical conditions that could impact their ability to participate in FEF excursions
10	Individual getting lost	A	2	A2	<ul style="list-style-type: none"> Students advised to remain as a group and maintain sight of teacher at all times FEF teacher will lead the group and remain at the front at all times. Teacher or accompanying adult to remain at the back of group where possible. Regular head count by teachers and FEF staff to ensure all students present
11	Soil and plant pathogens	A	1	A2	<ul style="list-style-type: none"> Students directed to wash hands after touching soil/decaying logs Teachers to provide sanitiser to students if required
12	Water bodies	A	1	A1	<ul style="list-style-type: none"> Students supervised at all times when near water bodies Advise schools prior to excursion of the need to wear appropriate footwear and clothing for site/activities Students work in pairs when in/near the water Activities will be stopped if river considered to be dangerous Students told not to drink from water bodies
13	Fire	A	3	A3	<ul style="list-style-type: none"> FEF staff to be aware of fire risk at all times If the fire safety rating is deemed unsafe, field trip will be postponed FEF staff to inform Land Manager/Owner of onsite activities and location details
14	Transmission of communicable disease	B	2	B2	<ul style="list-style-type: none"> Adults to practise social distancing requirements of 1.5m Sanitise hands before handling any FEF resources Students to wash and sanitise hands frequently throughout the day Students or staff with COVID-19 symptoms are not attend

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					<ul style="list-style-type: none"> Minimise handling and sharing of resources where possible Resources sanitised after use
15	Loss of phone contact (for emergency situations)	B	2	B2	<ul style="list-style-type: none"> Land manager/owner and school notified of trip route, site locations and return times FEF staff and/or vehicles have access to UHF and VHF radios
16	Shared walking paths and tracks - Mountain bike, Segway, dogs on lead, Injury caused by other user	B	1	B1	<ul style="list-style-type: none"> FEF Staff observe for other users and direct students to move safely out of the way FEF staff instruct students not to interact with shared users, e.g. Not to pat dogs or high five Segway drivers etc

