

**Forest Education Foundation
Position Description / Selection Criteria**

September 2026

Employer	Forest Education Foundation Inc
Job Title	Teacher Program Delivery and Resource Support
Job Type	Fixed-Term Contract – initial period of 1 year (option to extend subject to Forest Education Foundation review) (0.6 of FTE) (22.8 hours/week)
Location	Position based in Hobart, Tasmania
Industrial Instrument	Contract of Employment
Applications Close	23 rd October 2026

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This position requires the appointee to develop, implement and support Forest Education Foundation initiatives as identified in the [Forest Education Foundation's Strategic Plan 2027 – 2029](#).

KEY PROJECTS AND RESPONSIBILITIES	
Program Delivery	Provide support for the delivery of school and field-based learning programs for primary and secondary students. This may be in the context of a school/classroom environment, outdoor forest locations, industry sites or in other learning environments. This will involve a team-teaching approach with current FEF teachers along with independent teaching as program familiarity develops. Communication with teachers for program planning and preparation of resource materials will be developed over time as experience increases.
Program and Resource Review	Provide support in the review of teaching programs and supporting resources to reflect key areas of focus and educational outcomes aligned to the Australian Curriculum.
Resource Development	Provide support in the development of new teaching and learning resources and programs including: • <i>Forest in a Box</i> resource packages • Partnership projects with University of Tasmania and forest industry networks • <i>Trees on Farms</i> programs supporting Agriculture in schools
Communication Strategy	Provide support in maintaining communication networks across the education sector and identifying strategies to increase reach through new initiatives.
Project Support	Collaborate with Forest Education Foundation teachers to manage and implement special projects as required which meet the Forest Education Foundation's key objectives. This includes evaluating and reporting on project outcomes and providing general administration support as required.

CONSIDERATIONS

Must be willing to travel intrastate and work in Tasmanian forest environments. This may include some overnight travel.
0.6 FTE nominated working days to be consecutive
Flexible working from home arrangements subject to negotiation

KEY REQUIREMENTS

Recognised Australian teaching qualification and experience (Primary or Secondary)
Current registration for <i>Working with Vulnerable People</i> , or eligibility to register
<i>Provide First Aid</i> qualification, or ability to obtain
Current driver's licence

SELECTION CRITERIA

1. Qualification and experience in education and teaching.
2. Demonstrated high level of communication and interpersonal skills.
3. Demonstrated ability to be flexible and adaptable to changing priorities and environments.
4. Ability to work collaboratively with colleagues and other professionals to design and implement targeted projects.
5. Demonstrated confidence in teaching a broad range of student groups, with the ability to adjust content and delivery methods to meet the needs of students.
6. Experience in designing and delivering student learning activities and resources suitable for classroom and outdoor learning environments.

SUBMITTING YOUR APPLICATION

Your application should include the following:

1. Cover letter outlining your interest in the position (no more than one page).
2. Statement addressing all aspects of the selection criteria
 - treat each criterion separately
 - explain how you meet the criteria, using examples to demonstrate your specific skills and knowledge
 - Up to 300 words per criterion
3. Your current Resume - including 2 professional referees

APPLICATIONS CLOSE: Friday 23rd October 2026 at 4.00pm

Applications should be emailed to: dvickers@forest-education.com

For further information contact:

Darcy Vickers - Manager/Teacher

Forest Education Foundation

0417 532 058 / dvickers@forest-education.com

www.forest-education.com